

Andy Beshear
Governor

Jacqueline Coleman
Lieutenant Governor



DJ Wasson
Secretary

Brian Raley
Deputy Secretary

PUBLIC PROTECTION CABINET
Kentucky Real Estate Authority
Kentucky Real Estate Commission
500 Mero Street, 2NE09
Frankfort, KY 40601
Phone: (502) 564-7760

**KENTUCKY REAL ESTATE COMMISSION
SPECIAL MEETING**

MEETING MINUTES

May 12, 2026

9:00 a.m. ET/10:00 a.m. CT

Mayo-Underwood Building

500 Mero Street

Frankfort, Kentucky 40601

Conference Room 229NE

This meeting occurred via Microsoft Teams Meeting video teleconference, pursuant to KRS 61.826

Commissioners Present

Commissioner Day
Commissioner Carter
Commissioner Sickles
Commissioner Butler
Commissioner Sagan

KREA Staff

Tracy Carroll, Executive Director
Gerald Florence, Deputy Executive Director
Danielle Haddad, Staff Attorney III
Rachel Couch, Paralegal
Seth Branson, Procedural Development Specialist II
Libby Johnson, Administrative Specialist
Angie Reynolds, Administrative Specialist Senior
Melissa Pittman, KREA Fiscal Manager
Lauren Glass, Administrative Assistant



Call to Order and Guest Welcome

The Kentucky Real Estate Commission (“KREC” or “Commission”) Special Meeting was called to order through Microsoft Teams video teleconference by Commissioner Day at 9:00 a.m. ET/10:00 a.m. CT. Roll call was taken, and a quorum was established. Guests in attendance were welcomed.

Kentucky Real Estate Commission Update

Deputy Executive Director Gerald Florence explained that this special meeting was called to discuss renewing the PSI testing contract for an additional two-year period. This would be the final two-year renewal period of the current contract.

Contract Renewal Discussion

Staff Attorney III Danielle Haddad explained that the current PSI testing contract expires on June 30, 2026. If the Commission decides to renew the contract for an additional two-year period, PPC Finance will need Commission approval of the contract by May 15th. For that reason, a special meeting was scheduled, as waiting until the upcoming May 21, 2026, Main Meeting would be too late for renewal.

Commissioner Sickles inquired about PSI’s responsiveness in addressing concerns and answering questions raised by the Commission. Deputy Executive Director Gerald Florence stated that PSI has been pleasant to work with, assists in resolving issues that arise, and responds in a timely manner. Commissioner Sickles additionally asked about the terms of the contract and Fiscal Manager Melissa Pittman stated that the renewal consists of the same terms as the original contract.

Closed Session

The Commission did not enter into closed session.

Motions

Commissioner Butler made a motion to renew the PSI contract for an additional two-year term. Commissioner Sagan seconded the motion. Having all in favor, the meeting adjourned.

Meeting Adjournment

Commissioner Carter moved to adjourn the meeting at 9:09 a.m. ET/10:09 a.m. CT. Commissioner Butler seconded the motion. Having all in favor, the meeting adjourned.

